



Colorado Music Educators Association  
Board of Directors Meeting  
October 2, 2023  
Meeting via Zoom

Board of Directors Meeting

CMEA President Cynthia Eversole called the meeting to order at 7:03 p.m.

Members Absent: All members were present

Discussion Items

Election Report- Casey Cropp, CMEA President-elect, provided the board with an election report and update. Two candidates for President-elect. Most councils have two candidates, but some council's are still working on getting additional candidates. The election is in good shape at this point.

Executive Director Report- CMEA Executive Director updated the board and covered the conference, award sales, all-state ensembles, honor award nominations, and sponsorships.

Old Business

The CMEA Executive Committee proposes that the CMEA Board of Directors approve the minutes of the June 9, 2023, Board of Directors meeting as submitted.

Moved: Casey Cropp                      Seconded: Tim Libby                      Motion carried

New Business-

The CMEA Executive Committee proposes that the CMEA Board of Directors approve the financial report as submitted.

Moved: Martina Miranda                      Seconded: Kevin Beaber                      Motion carried

The CMEA Executive Committee proposes that the CMEA Board of Directors approve the CMEA Operating Budget for the 2023- 2024 fiscal year.

Moved: Kalinda Theobald                      Seconded: Casey Cropp                      Motion carried

The CMEA Executive Committee proposes that the CMEA Board of Directors approve the Accountant Letter of Engagement for services to complete the 2022- 2023 financial compilations and tax returns.

Moved: Kevin Beaber                      Seconded: Tim Libby                      Motion carried

The College/University Council chair moves that the policy passed in the June board meeting be amended as follows . The following language will be struck from the policy- ~~If a College/University fails to send a representative to a scheduled CMEA State Assembly meeting the respective College/University will forfeit their next performance on the College/University Council Rotation Performance Schedule.~~ The following language will be added to this policy.

If a College Appointed Representative on the College/University Council is unavailable for a required meeting, they must:

- Communicate promptly with the Council Chair and Executive Director.
- Attempt to find a replacement from the College/University to attend the meeting in their place.
- If a replacement is unavailable, the council member should stay actively engaged with the process, including contact with the chair and providing feedback on current agenda items (phone, email, virtually).

If a College/University representative demonstrates a pattern of failing to participate in scheduled CMEA State Assembly meetings, the respective College/University will replace them, or they may be suspended from the council for a period of two years, resulting in that institution losing representation for that time.

Moved: Martina Miranda      Seconded: Kalinda Theobold      Motion carried

The CMEA Past- President requests that the names brought forth by the nominating committee for the position of CMEA President-elect be approved for the 2024 CMEA election of President-elect of CMEA.

Moved: Tim Libby      Seconded: Martina Miranda      Motion carried

The CMEA By-Laws Committee recommends that the CMEA Board of Directors approve the By-Law Changes as amended. These changes will be brought forth in the 2024 election for approval by the membership.

Moved: Casey Cropp      Seconded: Martina Miranda      Motion carried

The CMEA Executive Committee recommends that the CMEA Board of Directors approve the contract for the Embassy Suites Hotel for the All-State High School Choir Program.

Moved: Alyssa Miller      Seconded: Kalinda Theobold      Motion carried

The CMEA Executive Committee recommends that the CMEA Board of Directors approve the contract for the Home2Suites Hotel for the All-State Middle School Choir Program.

Moved: Alyssa Miller      Seconded: Martina Miranda      Motion carried

The CMEA Executive Committee recommends that the CMEA Board of Directors approve the change in format for the August State Assembly meeting to a Zoom format. The new format of the meeting will be as follows:

- AM Meeting- Conference Planning Committee in person
- PM Meeting- State Assembly Councils meet via Zoom
- PM Meeting- Conference Planning Committee in person

Moved: Alyssa Miller      Seconded: Kalinda Theobold      Motion carried

The CMEA Executive Committee recommends that the CMEA Board of Directors approve the proposed Sponsorship Opportunities for the 2024 conference except for removing the retired luncheon from the list.

Moved: Martina Miranda      Seconded: Casey Cropp      Motion carried

The meeting was adjourned by CMEA President, Cynthia Eversole at 8: 13 p.m.