



**Colorado Music Educators Association  
Board of Directors Meeting  
June 10, 2022  
Cherry Creek High School**

**Board of Directors Meeting  
Minutes**

**CMEA President Cynthia Eversole called the meeting to order at 2:30 pm.**

**Member Absent: Sean Flanigan**

**Discussion Items**

Elections for 2023- Council Chair-elects, Vocal Secretary, Odd Number District Reps

**Reports**

CMEA President Cynthia Eversole updated the board on the progress of headliner for the 2023 conference and provided some updates from NAFME.

CMEA Executive Director provided a report to the board that included updated membership numbers, conference registration and attendance numbers, All-State ensemble numbers, and where CMEA stands with the NAFME Membership Incentive for 2022.

**Old Business**

The CMEA Board approved the minutes of the March 2022 Board of Directors meeting as submitted.

***Moved: Cathy Keller Second: Pete Toews Motion Carried***

The CMEA Board approved the appointment of Dallas Merrihew to the District 1- General Music Council Representative position. The elected representative no longer meets eligibility requirements to remain in the position and has resigned from the council.

***Moved: Kevin Beaber Second: Tanner Ohara Motion Carried***

**New Business**

The CMEA Board approved the Financial Report as submitted.

***Moved: Tanner Ohara Second: Cathy Keller Motion Carried***

The CMEA Board approved the Calendar of Meetings for the 2022-2023 fiscal year.

***Moved: Casey Cropp Second: Kathy Motion Carried***

The CMEA Board approved accepting and retaining the full SBA Loan Proceeds of \$500,000.00 with a payment of \$2,096.00 per month for 30 years beginning on December 30, 2022. The interest rate is set at 2.75% interest for the full period of the loan. The remaining balance of loan proceeds as of July 1, 2023, will continue to be used to assist CMEA with operating expenses as the organization continues to recover from the COVID Health Pandemic. However, beginning in the 2022-2023 fiscal year, future Board of Directors for CMEA cannot vote to exceed a total of \$50,000.00 in a given fiscal year for emergency situations and these funds cannot be used to supplement a fiscal year budget. It is understood that at the end of the 2022-2023 fiscal year the remaining loan balance will be used as a future reserve fund for the

*Moved: Pete Toews    Second: Cathy Keller    Motion Carried*

The CMEA Board approved the proposed schedule of fees for the 2023 conference.

Conference Registration Fees 2023

**Early Bird Registration- August 1<sup>st</sup>- October 15<sup>th</sup>-**

Active	\$165.00
Retired	\$ 90.00
First Year Teacher	\$145.00
CNAfME	\$ 25.00
Non-member Active	\$260.00
Non-member Retired	\$130.00
Guest under 18	\$ 30.00
Guest 18 & older	\$ 60.00
Vocal Music Reading Packet	\$ 55.00
Attendance Certificate	\$ 50.00

**Pre-registration- October 16<sup>th</sup>- December 17<sup>th</sup>-**

Active	\$185.00
Retired	\$110.00
First Year Teacher	\$155.00
CNAfME	\$ 30.00
Non-member Active	\$285.00
Non-member Retired	\$145.00
Guest under 18	\$ 40.00
Guest 18 & older	\$ 70.00
Vocal Music Reading Packet	\$ 60.00
Attendance Certificate	\$ 60.00

**Regular registration- December 18<sup>th</sup>- January 19<sup>th</sup>**

Active	\$245.00
Retired	\$130.00
First Year Teacher	\$165.00
CNAfME	\$ 40.00
Non-member Active	\$290.00
Non-member Retired	\$155.00
Guest under 18	\$ 45.00
Guest 18 & older	\$ 70.00
Vocal Music Reading Packet	\$ 60.00
Attendance Certificate	\$ 65.00

**On The Spot registration- January 20<sup>th</sup>- January 28<sup>th</sup>**

Active	\$285.00
Retired	\$145.00
First Year Teacher	\$185.00

CNAfME	\$ 45.00
Non-member Active	\$315.00
Non-member Retired	\$160.00
One Day Active Member Pass	\$150.00
One Day Non-Member Pass	\$180.00
One Day Retired Member Pass	\$110.00
Guest under 18	\$ 45.00
Guest 18 & older	\$ 75.00
Vocal Music Reading Packet	\$ 75.00
Attendance Certificate	\$ 75.00

**Moved: Pete Toews    Second: Tanner Ohara    Motion Carried**

The CMEA Board approved the 2022-2023 draft budget as presented.

**Moved: Kevin Beaber    Second: Pete Toews    Motion Carried**

The CMEA Board approved the temporarily suspension of the election of a secretary position for the General Music Council until the next revision of CMEA By-Laws when this position can officially be removed as an elected position to the General Music Council.

**Moved: Cathy Keller    Second: Tanner Ohara    Motion Carried**

The CMEA Board approved the Colorado Convention Center Contract for All-State Middle School Choir for 2023.

**Moved: Pete Toews    Second: Tanner Ohara    Motion Carried**

The CMEA Board approved the contract for the Hilton Hotel-Fort Collins for All-State High School Orchestra for 2023.

**Moved: Pete Toews    Second: Cathy Keller    Motion Carried**

The CMEA Board approved the summer 2022 CMEA Mini conference sponsored by JW Pepper Music.

**Moved: Cathy Keller    Second: Tanner Ohara    Motion Carried**

The CMEA Board approved a new policy that requires each council to schedule two hours of time, divided into two one- hour blocks to visit the exhibits during the annual conference. These blocks of time cannot be connected to a lunch hour. Each council must schedule a block of time on Friday to visit exhibits.

**Moved: Pete Toews    Second: Tanner Ohara    Motion Carried**

The CMEA Board of Directors approved the implementation of the Deluxe Payment Exchange or use of the Vectra Bank Electronic Bill Pay System through Vectra Bank to enable electronic payments to individual Independent Contractors and Vendors. Payments will be prepared based on a CMEA disbursement calendar using an Excel spreadsheet to track payments. Payments will be supported with invoices and statements. A member of the CMEA Executive Committee will approve the payments through email prior to the information being uploaded to the Deluxe Payment Exchange of the Vectra Bank Electronic Bill Pay System.

Checks written on the CMEA account will be utilized only when needed for paying clinicians, accompanists, and individuals associated with CMEA educational events.

*Moved: Casey Cropp    Second: Kevin Beaber    Motion Carried*

**Additional Agenda Items**

No additional items were brought forward.

**Adjournment**

CMEA President Cynthia Eversole adjourned the meeting at 3:43 pm.