



**Colorado Music Educators Association
Board of Directors Meeting
March 9, 2022
Meeting via Zoom Format**

Board of Directors Meeting Minutes

Call to Order -The meeting was called to order by President Cynthia Eversole at 6:02 pm

Announcements/Reminders

The next CMEA Board and State Assembly meeting is on June 10 and 11, 2022
Chair updates to the CMEA webpage are due by March 15.

CMEA Timeline through August 2022

CMEA Submission for Honor Performing Groups
The submission form opens from April 4 – to June 4

CMEA Submission for Conference Call for Proposals to Present at the conference
The submission form opens from April 4- to June 4

CMEA Honor Awards
Applications open May 9 – August 31

CMEA June Meetings- Cherry Creek High School
Friday- June 10
CMEA Board Meeting- 3:00 – 4:30 pm

CMEA Selection Meetings for Honor Performing Groups- 5:00 pm – 9:30 pm

Saturday- June 11
State Assembly meeting for selection of presenters 2023 conference- 8:30 am – 3:00 pm

Saturday- August 20- *tentative Cherry Creek High School*
Conference Planning Committee Meeting- 8:30 am – 11:00 am
State Assembly meeting- 11:30 am – 3:30 pm

Old Business

Approval of Minutes, November Board Meeting- The CMEA Executive Committee proposes that the CMEA Board of Directors approve the minutes of the November 11, 2021, Board of Directors meeting as submitted.

Moved: Sean Flanigan Second: Kevin Beaber Motion Carried

Review and Approval of Financial Report- William Kohut, CMEA Executive Director, provided a current financial report to the board. The CMEA Executive Committee proposes that the CMEA Board of Directors approve the Financial Report.

Moved: Pete Toews Second: Sean Flanigan Motion Carried

Approve amendments to the adopted 2021-2022 operating budget- The CMEA Executive Committee proposes that the CMEA Board of Directors adopt the *AMENDED* budget for the 2021-2022 fiscal year.

Moved: Pete Toews Second: Cathy Keller Motion Carried

Approve Financial Accountant Compilation per CMEA By-Laws Section 9 to be performed for the 2021-2022 fiscal year. The CMEA Executive Committee proposes the CMEA Board of Directors approve the Compilation of CMEA Financial Statements for the 2020- 2021 fiscal year in place of an annual review as specified in the CMEA By-Laws~ **Section 9: Review of Records** – An annual review or compilation of the Association finances shall be made at the close of each fiscal year by a certified accounting agency. The CMEA Board shall determine through a resolution if a compilation should occur in place of an annual review. The financial statements from the review or compilation shall be-made available to anyone requesting a copy of these documents.

Moved: Sean Flanigan Second: Pete Toews Motion Carried

New Business

Approve election results. The CMEA Election Commission proposes that the CMEA Board of Directors approve the results of the 2022 CMEA Election as presented, noting that the election commission had to break a tie in district 8- Vocal Council Representative ballot as specified in the CMEA By-laws. The approval of this election also appoints Casey Cropp as an Executive Officer in the role of President-elect for 2022- 2024/ CMEA President 2024-2026/ CMEA Immediate Past President 2026-2028.

Moved: Cathy Keller Second: Tanner Ohara Motion Carried

Approve Financial Statements and Accountants Report as prepared by the CMEA Accounting Firm. The CMEA Executive Committee proposes that the CMEA Board of Directors approve the 2019- 2020 Financial Statements and Accountant Report.

Moved: Cathy Keller Second: Tanner Ohara Motion Carried

Approve Federal Tax Form *draft* 990. The CMEA Executive Committee proposes that the CMEA Board of Directors approve the 990 Tax Form.

Moved: Tanner Ohara Second: Kevin Beaber Motion Carried

In preparation of the draft budget for the 2022- 2023 fiscal The CMEA Executive Committee proposes that the CMEA Board of Directors approve a continued suspension of the CMEA By-Laws Section 9 through the end of fiscal year 2023 – 2024 and continue with a Compilation of Financial Statements rather than a Review of Financial Statements. This will allow CMEA to continue to recover financially from the Pandemic without the additional costs that a full Financial Review will incur. (**Section 9: Review**

of Records – An annual review or compilation of the Association finances shall be made at the close of each fiscal year by a certified accounting agency. The CMEA Board shall determine through a resolution if a compilation should occur in place of an annual review. The financial statements from the review or compilation shall be made available to anyone requesting a copy of these documents.)

Moved: Sean Flanigan Second: Pete Toews Motion Carried

Approve 2026 -2029 Broadmoor Hotel Contracts. The CMEA Executive Committee proposes that the CMEA Board of Directors approve the contracts for the Broadmoor Hotel for 2026, 2027, 2028, and 2029 as presented.

Moved: Sean Flanigan Second: Cathy Keller Motion Carried

The CMEA Executive Committee proposes that the CMEA Board of Directors approve a scheduled common lunchtime on Thursday and Friday of the conference. Hence, attendees have time for lunch and to visit the exhibits. This time will be set at ___ minutes.

Moved: Cathy Keller Second: Tanner Ohara Motion Carried

The motion was tabled until June with the understanding that a scheduled exhibit time would be made in each council.

The CMEA Executive Committee proposes that the CMEA Board of Directors establish a First-Year Teacher registration rate for conference registration beginning with the 2023 CMEA Conference. First-year registration will be verified through verification from their school administrator.

Moved: Tanner Ohara Second: Cathy Keller Motion Carried

Adjournment Meeting adjourned at 7:43 pm