



**Colorado Music Educators Association
Board of Directors Meeting
August 3, 2021
*Broadmoor Hotel***

Board of Directors Meeting Minutes

The meeting was called to order by President- elect Cynthia Eversole at 3:01 pm

Members absent: Kevin Beaber and Martina Miranda

Discussion/Informational Items

Update on SBA Corona Virus Relief Loan Reconsideration Application- CMEA Executive Director, William Kohut explained to the board that he still awaiting the processing of an IRS form and for the SBA to review the application information once that form is received from the IRS.

Update on CMEA Current Membership Numbers

CMEA currently stands at 474 Active Members, down by 59%- 83 Retired Members down by 67%- 140 Collegiate Members down by 56%- and 697 Tri-M members down by 59%.

Update on CMEA Sponsored All-State Events-all events being planned in person.

CEASC- January 29, 2022

All-State MS Choir- March 10-11, 2022

All-State High School Choir- January 20 – 22, 2022

All-State Orchestra- February 3-5, 2022

All-State Jazz Choir- January 27 – 29, 2022

Announcement of Conference Keynote- Omar Thomas

CMEA Executive Director, William Kohut announced that Omar Thomas, Assistant Professor of Composition at the University of Texas at Austin and world-renowned composer and jazz musician. Omar was introduced to CMEA through the Colorado Symphony. He will be presenting our keynote address on Thursday, an instrumental clinic on Thursday afternoon, and an instrumental clinic on Friday morning.

President-elect Cynthia Eversole and Chair of the Diversity, Equity, and Inclusion Task Force provided updates on the work of the task force.

Task Force Members

Carla Aguilar, Wesley Broadnax, Cynthia Eversole, Keith Farmer, Mark Hudson, Hollie Ryckman, and Michael Windham

Happenings

- CMEA Donate Button potential is up and available on the website. The long-range goal is that this donate button can identify funds to use for students with financial need that wish to audition for all state ensembles (after CMEA has been able to recover its finances following the COVID Pandemic).
- Cooperative work with the Colorado Symphony Orchestra Education Director, Jesse Martinez and [Take Note Colorado](#). The CSO desires to work with CMEA as they identify regions/populations of our state that can benefit from access to master classes, private lessons etc. Thus, this project would support increased involvement from rural communities/access/financial need in All-State/regional ensembles throughout Colorado. The CSO is also willing to support CMEA with their connections to diverse presenters, conductors, genres, and key notes. The CSO is currently supporting our pursuit of Omar Thomas as a keynote speaker for the 2022 CMEA Clinic/Conference.
- [Maryland MEA Summer Virtual Conference](#) - Making Equity Actionable on July 13-15, 2021

Conversations

- [2021 Clinic/Conference evaluation statements](#) Powerful statements that give us a strong vision for next year, 2022. We will need sessions that address DEIA and music education through various tiers of experience.
- We recommend that CMEA should have an agreement with presenters that states our expectation that the presentation will honor all people and marginalized populations. [Full language in this statement and prompt in the CMEA Proposal Submissions can be found here](#). *“By signing below, you affirm that the language and content in your session will promote Diversity, Equity, Inclusion and equal Access for all students through your session topic whenever applicable. *
Sign with your full name below to indicate that you understand this expectation and agree to uphold these principles in your presentation.”*
- **Clinic/Conference 2022:** Potential Keynote Speakers to consider in coming years: Valerie Coleman (flute & composition), Dr. Anthony Tracek, Omar Thomas
- **Conference Performance Application Process 2022** - a conversation with our council chairs to draw consensus. The following recommendations are made:
 - **Consolidate** to one form. We do not need to separate the forms into councils/community groups for performance submissions anymore. The Google Form -> Spreadsheet will do that if we are submitting virtually.

Design the application process to **include** the following (inspired by the [ASTA website](#)):

- Story of the ensemble
- What does this ensemble bring to the table of CMEA and its members that makes it unique?
- When was the last time you brought an ensemble to perform at CMEA?
- When was the last time your school brought an ensemble to perform at CMEA?
- Who is your targeted audience?
- Are you interested in performing as a “Listen and Learn” presentation? *Need a working definition of “listen and learn” such as a strong process, ensemble, or concept that is worth sharing with colleagues
- Recording submission
- Identify CMEA District #
- School data such as public, private, & charter, Report % Free & Reduced lunch, Title 1 Status, any Rural Designation for CMEA data records... **exec board eyes only to start and not for listening committees.** *Seek clarification from council chairs *to be uniform* across the board to ensure that there is representation by a wide variety of students across Colorado. **Can we solicit representation from the different CMEA districts?**
- Plan for rubric design needed before publication/adjudication - No rubric discussion at this time. The vision for this shift becomes a multi-year shift of conversations and experiences.

Future Conversations

- Is it time to re-district CMEA?
- Potential summer webinar credit subjects/presenters?
- Marketing resources via our CMEA social media? [Example](#)
- Partnerships with peer music ed associations/organizations for DEIA
(Carla & Hollie per 10/25/20) CBA, ASTA, ACDA, ROCKE, RMC-AOSA, Collegiate NAFME, MTNA, youth music organizations to collaborate

President-elect Cynthia Eversole discussed the 2022 Election process- Election for President-elect and council representatives in even numbered districts will occur in January 2022. Cynthia reminded everyone to do as much outreach as possible to find representation in rural areas.

CMEA Executive Director, William Kohut reminded chairs to email him updates for the council pages on the CMEA website- these will all be updated mid-August.

Old Business

The CMEA Executive Committee proposes that the CMEA Board of Directors approve the June 2021 CMEA Board Meeting Minutes as submitted.

Moved: Cynthia Eversole Second: Cathy Keller Motion Carried

New Business

The CMEA Executive Committee proposes that the CMEA Board of Directors approve the July 31, 2021, Financial Report as submitted.

Moved: Pete Toews Second: Tanner Oharah Motion Carried

The CMEA Nominating Committee proposes that the CMEA Board of Directors approve the candidates to run in the 2022 election for CMEA President-elect. CMEA President-elect, Cynthia Eversole brought forward the names from the nominating committee. The board selected a slate of two candidates for the election of CMEA President-elect.

Moved: Cathy Keller Second: Peter Toews Motion Carried

The CMEA Executive Committee proposes that the CMEA Board of Directors approve the contract for the Colorado Convention Center in March 2022 for the All-State Middle School Choir Festival.

Moved: Tanner Oharah Second: Cathy Keller Motion Carried

The CMEA Executive Committee proposes that the CMEA Board of Directors approve the proposal for conference support from Creative Generation for the January 2022 CMEA Conference.

Moved: Peter Toews Second: Cynthia Eversole Motion Carried

The CMEA Executive Committee proposes that the CMEA Board of Directors approve the policy on uncashed checks written on the CMEA Checking Account to ensure accurate account balances.

[Annual Conference Meal and Parking Reimbursement Policy](#)

Any payee (vendor or person) receiving a check payment from the Colorado Music Educators Association will have 60 days from the issue date of the check to deposit or cash the check. A reminder will be emailed by the CMEA office to the payee listed on the check that the check remains outstanding after 45 days. If they ask for a replacement check, they will need to attest in writing that the original check did not arrive or was lost. At 61 days CMEA will place a stop payment on the check through the CMEA Bank. When the payee contacts CMEA to obtain payment the replacement check will have the bank fee for stop payment at that time deducted from the total check amount when reissuing the check.

Moved: Sean Flanigan Second: Tanner Oharah Motion Carried

The CMEA Executive Committee proposes that the CMEA Board of Directors approve the contract for the Holiday Inn Express at the Brown Palace Hotel and the Embassy Suites Hotel in March 2022 for the All-State Middle School Choir Festival.

Moved: Peter Toews Second: Sean Flanigan Motion Carried

CMEA President-elect Cynthia Eversole adjourned the meeting at 4:09 pm.