



**Colorado Music Educators Association
Board of Directors Meeting
October 2nd, 2020
The Broadmoor Hotel**

**Board of Directors Meeting Minutes
Includes Executive Committee, Chairs, Chair-elects**

President Kevin Beaber called the meeting to order at 5:34 pm.

Discussion Items/Announcements

CMEA Executive Director William Kohut reviewed the meeting procedures for the board meeting. Only Executive Officers and Council Chairs have voting rights per the CMEA By-Laws.

CMEA President-elect Cynthia Eversole reminded the Board of the open council seats for the 2021 election in districts 1,3,5,7, council chair-elects, and General Music and Vocal Music Council Secretary. Cynthia will be reaching out to council chairs/chair-elects with communications and deadlines over the next few weeks.

CMEA Executive Director William Kohut provided updates to the Board regarding 2021 All-State Ensembles. The All-State Elementary Choirs, Middle Schools Choirs, and All-State High School Jazz Choirs will be canceled for 2021 and regroup for 2022. All-State Orchestra and All-State High School Choirs are still planning for the scope of events in 2021.

CMEA Executive Director-, William Kohut provided updates on the financial impact of COVID 19 and the application for the SBA Coronavirus Relief Fund Grant and Loan. CMEA is still awaiting approval of reconsideration for an additional loan amount of the SBA Program.

CMEA President-elect Cynthia Eversole provided the Board a report from the Diversity, Inclusion, and Equity Task Force.

Standing Business

The CMEA Executive Committee proposes that the CMEA Board of Directors approve the minutes from the July 1, 2020 board meeting as presented.

M: Cynthia Eversole S: Craig Westwood *motion carried*

The CMEA Executive Committee proposes that the CMEA Board of Directors approve the Financial Report presented by the Executive Director. Revenue income continues to be less than projected, and that expenses are also lower than anticipated. President Kevin Beaber reminded the Board that CMEA is carrying a balance on two CMEA credit cards from costs incurred last spring. These balances will be paid as soon as CMEA has a most substantial reserve of money in the checking account or funds from the reconsideration of the SBA loan are approved.

M: Mark Hudson S: Cynthia Eversole *motion carried*

Old Business

The CMEA Vocal Music Council recommends Kim Waller's appointment to serve as the Representative in district 6 for the remainder of the term to replace Sarah Peachy, who resigned her position.

M: Todd Dicamillo S: Craig Westwood *motion carried*

New Business

President Kevin Beaber walked through a list of State Health Restrictions, School District Restrictions and noted the lack of submissions for in-person performing groups for 2021. The Board engaged in a lengthy discussion on these discussion points. It was suggested that CMEA plan for a hybrid format beginning in 2021 and beyond, so those unable to attend in person could attend recorded sessions from the conference in the virtual format. Ultimately, the CMEA Board decided that providing quality professional development to our educators and provide opportunities to convene as an organization. A motion to move the conference to an entirely virtual format for January 2021 was made.

M: Cynthia Eversole S: Craig Westwood *motion carried*

President Kevin Beaber walked the Board through vendors' contracts to provide support for the 2021 CMEA Virtual Conference. A motion was made to select Creative Generation as the vendor/partner for the virtual conference.

M: Cynthia Eversole S: Todd Dicamillo *motion carried*

The CMEA Executive Committee proposes that the CMEA Board of Directors approve the following changes in conference registration fees for the 2021 conference.

Early Bird Registration- August 15th – November 15th -

Active	\$125.00
Retired	\$ 40.00
CNAfME	\$ 20.00
Non-member Active	\$140.00
Non-member Retired	\$ 55.00

Regular Registration- November 16th – January 20th-

Active	\$140.00
Retired	\$ 50.00
CNAfME	\$ 30.00
Non-member Active	\$185.00
Non-member Retired	\$ 65.00

M: Cynthia Eversole S: Elizabeth Ford *motion carried*

The CMEA Executive Committee proposes that the CMEA Board of Directors adopt the proposed budget for the 2020-2021 year.

M: Craig Westwood S: Todd Dicamillo *motion carried*

The CMEA Executive Committee proposes that the CMEA Board of Directors approve the US Federal Government Coronavirus Relief Fund Loan in the SBA's total amount when the approval process is completed. It was noted that if this loan goes above the originally approved total of \$125,000.00, the CMEA Executive Director will email all board members before paperwork is completed.

M: Elizabeth Ford S: Craig Westwood *motion carried*

The CMEA Executive Committee proposes that the CMEA Board of Directors approve the suspension of the following article in the CMEA By-Laws for 2019-2020 and 2020-2021, ARTICLE XIII- ADMINISTRATION- Section 9: Review of Records – An annual review of the Association finances shall be made at the close of each fiscal year by a certified accounting agency. The financial statements from the review shall be-made available to anyone requesting a copy of these documents.

M: Mark Hudson S: Cynthia Eversole *motion carried*

In place of the annual Financial Statement Review, a certified public accounting agency will provide a compilation of the CMEA Financial Statements and prepare the 990 IRS tax forms for 2019-2020 and 2020-2021. A compilation will save the association \$7,500 in the 2020-2021 fiscal year and \$7,275 in the 2021-2022 fiscal year as we face the pandemic's economic impact.

M: Craig Westwood S: Elizabeth Ford *motion carried*

The CMEA Executive Committee proposes that the CMEA Board of Directors approve Opus Events' contract for All-State High School Choir Auditions for 2020-2021.

M: Todd Dicamillo S: Craig Westwood *motion carried*

The CMEA Executive Committee proposes that the CMEA Board of Directors approve the contract for the Embassy Suites Hotel- All-State High School Choir in April 2021, noting that all language that the CMEA Executive Director asked to be added to the Force Majeure section of the contract was added as protection to CMEA should health restrictions and school-related travel restrictions remain in place.

M: Craig Westwood S: Mark Hudson *motion carried*

CMEA Executive Director provided a review of council folders and tasks for the Saturday meeting.

Adjournment-

President Kevin Beaber adjourned the meeting at 7:46 pm.