



Refund Policies for CMEA Sponsored Events

Adopted by the CMEA Board of Directors 7/1/2020

Advertising Refund Policy

All advertising requires a completed advertising contract. All fees paid are non-refundable when placing your contract and advertising reservation.

All-State Events Refund Policy

(Elementary, Middle, and High School All-State Choir, All-State High School Jazz Choir, All-State High School Orchestra)

All-State event audition fees	No Refunds shall be issued
All-State participation fees	Refund minus a \$20.00 per student processing fee

CMEA Conference Refund Policy

Cancellations/Refunds:

No **cancellation refund for conference registrations** will be provided within 2 weeks of the conference start date. ... If cancellation occurs prior to 2 weeks before the conference, a 50% administrative fee will be assessed to all refund requests.

All **cancellation** requests must be submitted via email to officecmeaonline@gmail.com .

No **cancellation refunds for exhibitor registrations** will be provided. All sales of exhibitor fees are final at the time of purchase beginning on July 1, 2020 and moving forward.

No refunds will be granted for registrations to virtual content. If you are unable to view any purchased content during the scheduled times, all events in the conference will be recorded and available for replay after the event concludes. Please visit our FAQ page for more instructions on accessing the archived recordings should CMEA provide a virtual event. If you have any additional questions about cancellation, refunds, or access to archived recordings please contact us at officecmeaonline@gmail.com

CMEA Policy on Conference Cancellation

CMEA reserves the right to cancel events or move them to a virtual format because of low registration or in the case of a catastrophic occurrence. In the event of a cancellation or

move to a virtual format, all registrants will be notified and will have the following options available to them:

- ⇒ Be granted access to the virtual conference.
- ⇒ Apply your full registration payment toward the following years conference.
- ⇒ Request, in writing, a refund minus the \$50 processing fee.
- ⇒ Donate your full registration to CMEA and receive a tax deductible letter of donation.